**RAVENNA TOWNSHIP**
**DAKOTA COUNTY, MINNESOTA**

**ORDINANCE NO. 02-2010**

**AN ORDINANCE ADOPTING A FEE SCHEDULE FOR THE TOWNSHIP**

The Board of Supervisors of the Town of Ravenna ordains:

SECTION I. **Schedule Adopted**. The attached fee schedule is hereby adopted.

SECTION II. **Not Codified**. This ordinance is transitory in nature and shall not be codified. This ordinance and the fee schedule established hereby shall be placed on file and available for public inspection at the Town Hall.

SECTION III. **Effect**. The fees set out in the attached fee schedule apply notwithstanding any other fees the Township has established which may be inconsistent. Any other fees imposed by the Township which do not appear on the attached fee schedule remain in full force and effect.

SECTION IV. **Effective Date**. This ordinance is effective upon publication as provided in law.

Adopted this 12th day of August, 2010.

**BY THE TOWN BOARD**

Town Chairperson

ATTEST:

Town Clerk-Treasurer

CAROLINE ANN SPURGEON
NOTARY PUBLIC - MINNESOTA
MY COMMISSION EXPIRES 1-31-2014

**RAVENNA TOWNSIP**
**FEE SCHEDULE**

**LAND USE FEES:**

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| Variance Public Hearing | $570.00 |
| Conditional Use Permit Renewals | $75.00 |
| Preliminary Plat Application Materials Fee | $30.00 (includes copies of the Zoning Ordinance and Comprehensive Plan)* |
| Preliminary Plat Planning Commission Review Meetings | $440.00 each |
| Preliminary Plat Public Hearing | $570.00 (includes published and posted notices and certified notices to property owners) |
| Home Occupation Registration | $20.00 |
| Amendment Fees | Escrow* required |
| Consulting Costs (Legal, Engineering, etc.) | Actual Cost |
| Agricultural Preserve Use Permit | $50.00 |
| Feedlot Application Review Meeting | $440.00 |

*The Town requires that an applicant for a preliminary plat deposit $3000.00 and an applicant for an ordinance amendment deposit $1500.00 with the Town to be used for all administrative, legal and engineering fees incurred by the Town in reviewing the application. Any remaining funds will be returned by the Town to the applicant when the platting or amendment process has been completed. The applicant will be responsible for depositing additional funds with the Town in the event that the initial deposit is depleted and additional costs will be incurred by the Town. The deposit must be made to the Town by the applicant at the time of the Pre-application and

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| State Surcharge | The greater of .0005 x valuation or $.50 |
| *Building Permits - Maintenance* | |
| Roofing | $75.00 + $5.00 state surcharge = $80.00 |
| Siding | $75.00 + $5.00 state surcharge = $80.00 |
| Window Replacement (if opening size changes) | Valuation based on the 1994 UBC Table 1A |
| Window Replacement (if opening size remains the | No permit required |

at and at the Sketch Plan meeting with the Town Engineer in instances involving a preliminary pl

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| Same) | |
| Demolition | $100.00 + $5.00 state surcharge = $105.00 |
| *Plumbing Permits* | |
| Plumbing Permit – Residential Alteration | $75.00 + $5.00 state surcharge = $80.00 |
| Plumbing Permit – Residential New | $75.00 + $5.00 state surcharge = $80.00 |
| Sprinkler/Irrigation Systems | $75.00 + $5.00 state surcharge = $80.00 |
| *Mechanical Permits* | |
| Mechanical Permit – Residential Alteration | $75.00 + $5.00 state surcharge = $80.00 |
| Mechanical Permit – Residential Fireplace | $75.00 + $5.00 state surcharge = $80.00 |
| Mechanical Permit – Residential New | $75.00 + $5.00 state surcharge = $80.00 |
| ISTS Permits (New, Replace or Repair) | $200.00 + $200.00 (for required soil verification borings) = $400.00 |

**Driveways**
Driveway Permit $50.00

**Inspections Outside Normal Business Hours**
$60.00 per hour (1 hour minimum)

**Inspections for which No Fee is Specifically Indicated**
$30.00 per inspection

**Zoning Complaint Inspections**
$60.00 per hour

**Fire Sign Installation**
$25.00 per hour

**Investigation Fee**
Work which was started without a permit shall be subject to an investigation fee equal to the permit less the State Surcharge

**RIGHT-OF-WAY FEES**

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| Right-of-Way Excavation Permit Application Fee | $20.00* |
| Right-of-Way Obstruction Permit Application Fee | $20.00* |
| Delay Penalty | $100.00 for each day of delay |

*In addition to the minimum fee listed above, the Town may require as a prerequisite or condition of granting the permit that the applicant agree to reimburse the Town for actual costs the Town incurs related to issuing the permit including, but not limited to, costs related to reviewing the request, conducting inspections, hiring professionals and other costs actually

incurred and that directly relate to the applicant's request. In the alternative, the applicant may be required to escrow cash with the Town to cover the anticipated actual costs. If the amount of the cash escrow is not sufficient to fully reimburse the Town for the costs it incurs, the applicant shall provide the Town with additional funds in the amount determined by the Town Board within 30 days of the Town's request for the additional amount. Any excess escrowed funds will be returned to the Applicant within 30 days after the Town has fully reimbursed itself of its costs.

**MISCELLANEOUS:**

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| Returned Check Fee | $30.00 |
| Photocopies* | |
| 8.5x11 BW | $.25 per page, plus $20.00/hour for Town staff time required to find and compile the data |
| Zoning Ordinance | $20.00 |
| Comprehensive Plan | $20.00 |

*Copies may be picked up in person, faxed, or sent by U.S. Mail (payment for the copies and postage must be prepaid)