

Ravenna Township, Dakota County

1. Supervisor Carl Reuter called the October 13, 2016 regular board meeting to order at 7:30 p.m. with the Pledge of Allegiance. Brian Riches, Mike Waxon and clerk/treasurer Caroline Spurgeon were present.
2. Mike moved to approve the agenda as printed. Brian seconded; motion passed unanimously.
3. Mike moved to approve the regular board meeting minutes of 9/08/2016 as printed. Brian seconded; motion passed unanimously.
4. Brian expressed concerns about the number of checks uncashed by Inspectron, Inc. Caroline to send an email to Ron Wasmund. Mike moved to approve the printed Financial Cash Control Statement ending September 30, 2016 as presented. Brian seconded; motion passed unanimously.
5. Road maintenance was delayed to see if Tom Groh arrives.
6. Call in from the agenda sign-in sheet: Allen Clement of 18035 Polk Avenue requested a stop sign on 180<sup>th</sup> St. at Polk going east bound and the yield sign on Polk Ave at 180<sup>th</sup> St. become a stop sign. He expressed safety concerns, the intersection is getting wider and cars are cutting into his yard. The board will review.
7. Brian moved to approve building permits 2016-00102 to 2016-00105, 2016-00107 to 2016-00111 and 2016-00116 and septic permits 2016-00106 and 2016-00115. Mike seconded; motion passed unanimously.
8. Brian moved to approve payroll #6962 to 6965 and claims #316, 1609, and 6966 to 6976. Mike seconded; motion passed unanimously.
9. Comments from the floor: none
10. The unapproved minutes from the Planning Commission meeting 9/22/2016 were in the board packets prior to the meeting for their review of the denial of Amendment to Ordinances – Event Hosting Interim Use Permit. Denial was based on the property conservation easement, drawings not complete, commercial aspect of request, road issues, and catering and alcohol concerns. Paul Curtis submitted a letter to the town board with his concerns of the denial and has resubmitted drawings. A letter was received from Dakota County allowing Event Hosting on the property with the conservation easement. There were also many letters from residents expressing approval of Paul Curtis' plans. After discussion, Mike moved to direct staff to prepare a resolution approving the request and schedule a public hearing on the proposed amendment for review and action by the town board at its next meeting. Carl seconded; motion passed unanimously. Carl also advised Caroline to send out a letter to Paul Curtis extending the 60 day rule.
11. Resolution 2016-05: A Resolution Committing to Participation in the Dakota County Rural Collaborative Planning Process to Complete 2040 Comprehensive Plan Updates was read by Carl to the public in its entirety. Roll call vote went as follows: Carl: yes, Brian: yes, Mike: yes. The resolution was signed by Carl and attested by Caroline. A copy of the resolution is on file in the clerk's office and on the township website.
12. Etter Creek Erosion Project needs additional engineering and SEH, Inc. provided an estimate of \$3500. Carl moved to approve SEH, Inc. to do surveying, drawings, application and bidding work. Mike seconded; motion passed unanimously.
13. Dawn Lanning indicated at the last board meeting that she is still running her business at 16032 180<sup>th</sup> Street. She does not have a current interim use permit. Carl advised to send a letter and copy in owner – Adam Bauer that this is in violation of IUP denial.
14. Complaint follow up: Schlosser at 19430 Red Wing Blvd (PID 33-44800-01-010) – new inspection found no significant changes in junk clean up. Carl advised to send a 2<sup>nd</sup> letter and clean up must be done by November board meeting.
15. Complaint follow up: McEvoy at 16905 Ravenna Trail (PID 33-00500-55-010) – new inspection found that the owner states he is showing the dogs – not breeding. Kennels are bad and humane society was notified. Goats are gone and vehicles are licensed and operable. Property is in compliance.
16. Carl called for a short recess at 8:06 p.m. to sign checks and miscellaneous documents. Carl called the meeting back to order at 8:10 p.m.
17. Road maintenance was discussed. A work order will be sent to Tom Groh as he was not in attendance. Discussion on yield signs to stop signs on the "P" roads. Brian moved to replace the yield signs to stop signs. Mike seconded; motion passed unanimously.
18. The snow fence that was installed at 188<sup>th</sup> St and Portwood Way has been removed/stolen. Will review in the spring if this needs to be reinstalled.
19. Carl moved to approve the Mileage Certification Form at 34.10 miles. Mike seconded; motion passed unanimously.
20. Annual inspections are due for the nine conditional use permit holders. Mike and Carl will do the inspections. Caroline to send out letters to collect the inspection fee.

21. Complaint: home occupation 16423 188<sup>th</sup> St – ADA complaint – This complaint was forwarded to Ron Wasmund. According to the Minnesota Accessibility Code, since the primary function of the home occupation is a single family dwelling they are exempt from accessibility rules. Complaint closed.
22. Caroline reviewed the communications in & out. Dakota County has issued their 2017-2021 Capital Improvement Plan for review. No projects slated for our township.
23. General election is November 8<sup>th</sup>.
24. Caroline needs to either fix the locked mailbox or replace with a new one.
25. Comments from the floor: Allen Clement asked if MnDOT needs to approve event hosting IUP since the access is from the highway. Caroline to follow up.
26. Carl adjourned the meeting at 8:26 p.m.

Respectfully submitted,

Caroline Spurgeon  
Ravenna Township Clerk/Treasurer