

## Ravenna Township, Dakota County

1. Supervisor Mike Waxon called the November 12, 2015 regular board meeting to order at 7:30 p.m. with the Pledge of Allegiance. Carl Reuter, Brian Riches and clerk/treasurer Caroline Spurgeon were present.
2. Carl moved to approve the agenda as printed. Brian seconded; motion passed unanimously.
3. Carl moved to approve the regular board meeting minutes of 10/08/2015 as printed. Brian seconded; motion passed unanimously.
4. Carl moved to approve the printed Financial Cash Control Statement ending October 31, 2015 as presented. Brian seconded; motion passed unanimously.
5. Road maintenance was discussed. A work order will be mailed to Tom Groh of Minnesota Sodding Company as he was not in attendance. Reflectors are still needed on culvert posts. Grading as necessary to prepare for winter conditions.
6. Mileage Certification Form was signed by Caroline 10/26/2015 for Dakota County due to time constraints. Road mileage remains at 34.1 miles.
7. Call in from the agenda sign-in sheet: none
8. Carl moved to approve building permits 2015-00086, 2015-00095 to 2015-00098, 2015-00101, 2015-00102, and 2015-00104. Brian seconded; motion passed unanimously.
9. Carl moved to approve septic permit 2015-00103. Brian seconded; motion passed unanimously.
10. Carl moved to approve payroll #6771 and claims #1510, and 6772 to 6787. Brian seconded; motion passed unanimously.
11. Comments from the floor: Dawn Lanning if tree trimming was being completed as she has three trees in the ROW. Mike advised they will remove if necessary but will add to the list to review. Dawn also asked if Ordinance 02-2015 was posted on the website. Caroline advised it was posted.
12. MATIT advised that raising our insurance deductible to \$2500 is more than our personal property value of \$2000. Personal property is considered to be anything that can be moved inside the town hall. After discussion, the board determined that personal property should be at \$10,000. Mike moved to have Caroline inquire if we raise the personal property value to \$10,000 how that changes our policy rates. Carl seconded; motion passed unanimously.
13. Caroline called Vermillion Bank and advised that if we were to take out a loan for the Giese property, the bank would charge us 2% interest. Resolution 2015-06: Resolution to Certify a Service Charge Against the Property Located at 12 Old Deerfield Road was read by Mike in its entirety for the public. Roll call vote went as follows: Carl: yes, Brian: yes, Mike: yes. The resolution was signed by all supervisors and attested by Caroline. A copy of the resolution is on file in the clerk's office and on the township website.
14. Inspections were completed on the conditional use permit holders. There were no findings. There are new owners on the property of 20615 Otero Ave (Robert Johnson) and they did not take over his business. This permit is no longer active.
15. Caroline provided to the board in the packets prior to the meeting information from Hampton Township and Denmark Township as to what they are doing in regards to solar farms/gardens. After discussion, the board decided to hold a joint meeting to get their input and start working on an ordinance. Caroline to find a date and post accordingly.
16. Caroline made inquiries to three firms that do comprehensive plans. One responded that they were not interested. Caroline also emailed Dean Johnson (Resource Strategies Corporation) and found out it would cost \$14,000 to \$20,000 to go alone – no consortium. Dakota County Township Officers is asking townships and small cities to commit \$3000 to \$5000 for a consortium. Upon consensus, the board decided to go with the Dakota County Township Officers consortium.
17. Property Complaint: 15645 193<sup>rd</sup> St (PID 33-01900-31-050) junk cars – Ron inspected again per last month's meeting and confirmed junk cars outside after all had been cleaned up. Caroline to send out second notice.
18. Property Complaint: 21992 Ravenna Trail (PID 33-03300-51-016) junk cars – Ron inspected all is cleaned up. Ok to close complaint.
19. Mike called for a short recess at 8:13 p.m. to sign checks and miscellaneous documents. Mike called the meeting back to order at 8:18 p.m.
20. Two quotes were reviewed for fire extinguishers and service for the town hall. Mike moved to go with Gerry's Fire & Safety, Inc. for outfitting and servicing the town hall. Carl seconded; motion passed unanimously.
21. Inspectron, Inc. wrote a first letter to 20400 Otero Avenue (PID 33-63000-05-040) for a non-compliant septic system. The septic system is failing and needs to be replaced within 10 months of 10/15/2015.

22. A complaint was received on 16905 Ravenna Trail (PID 33-00500-55-010) for junk and caged animals. Ron Wasmund performed an inspection and confirmed one junk car and many caged animals with poor conditions. He recommends conditions be reported to the Animal Humane Society. The town board agreed with the recommendation. Caroline to report the case.
23. CliftonLarsonAllen has provided an engagement letter for the annual audit to be conducted January 18, 2016. Mike moved to accept the engagement letter and conduct the audit. Carl seconded; motion approved unanimously. Mike and Caroline signed the letter.
24. Caroline reviewed the communications in & out. Hastings Fire Department is holding the Hastings Rural Fire Association Meeting 11/23/2015 at 7:00 p.m. and all supervisors are invited. Caroline to post notice.
25. Brian advised that the FAQ section of the website needs to be updated to reflect the new accessory building sizes.
26. Comments from the floor: Allen Clement asked if a skid steer was needed for the tree pulling. Mike advised that they are using Carl's but appreciated the offer.
27. Dawn Lanning stated that she was happy to hear that the planning commission will be involved in the solar garden discussions. She also stated that she knows someone from the Great Plains Institute that would be interested in coming to speak to the joint planning commission about solar gardens. Dawn is to provide contact information to Caroline.
28. Mike adjourned the meeting at 8:36 p.m.

Respectfully submitted,

Caroline Spurgeon  
Ravenna Township Clerk/Treasurer