

Ravenna Township, Dakota County

1. On December 28, 2015 Supervisor Mike Waxon called the continuation of the December 10, 2015 regular board meeting to order at 11:00 a.m. with the Pledge of Allegiance. Supervisors Carl Reuter and Brian Riches and clerk/treasurer, Caroline Spurgeon, were present.
2. The septic permit was reviewed. Carl moved to approve septic permit 2015-00114. Brian seconded; motion passed unanimously.
3. Payroll checks #6799 to 6810 were reviewed. Carl moved to approve the payroll as presented. Brian seconded; motion passed unanimously.
4. Each of the claims was reviewed. Carl moved to approve claims #415, 1512 and 6811 to 6819. Brian seconded; motion passed unanimously.
5. Caroline briefly reviewed the preliminary year-end Cash Control Statement and 2015 Budget. The second CD that comes due on the cemetery will need to be cashed.
6. SEH, Inc. provided a contract for 2016. After review, Carl moved to renew SEH, Inc. as our engineering firm for one year. Brian seconded; motion passed unanimously. Contract was signed by Mike and Caroline.
7. All supervisors and clerk/treasurer filled out the Conflict of Interest Forms for the upcoming audit.
8. Christmas Cards – Christmas cards were passed for viewing.
9. Mike adjourned the meeting at 11:17 a.m.

Respectfully submitted,

Caroline Spurgeon
Ravenna Township Clerk/Treasurer