

Ravenna Township, Dakota County

1. Supervisor Mike Waxon called the April 14, 2016 regular board meeting to order at 7:30 p.m. with the Pledge of Allegiance. Carl Reuter, Brian Riches and clerk/treasurer Caroline Spurgeon were present.
2. Carl moved to approve the agenda as printed. Brian seconded; motion passed unanimously.
3. Carl moved to approve the board of canvass minutes of 3/10/2016 and the regular board meeting minutes of 3/10/2016 as printed. Brian seconded; motion passed unanimously.
4. Carl moved to approve the printed Financial Cash Control Statement ending March 31, 2016 as presented. Brian seconded; motion passed unanimously.
5. Spring Road Tour worksheets were reviewed. Rework of intersections 205th Street & Rowan Avenue and 188th Street & Portwood Way will be done.
6. Road maintenance was discussed. A work was given to Tom Groh of Minnesota Sodding Company. Rock to be placed on Orlando Avenue, 175th Street, Ravenna Trail, Old Deerfield, 205th Street, and 218th Street as budget allows. Road restrictions are coming off April 15th.
7. One quote was received for mowing the town hall and cemetery. Carl moved to accept the quote from Minnesota Sodding Company to mow town hall and cemetery. Brian seconded; motion passed unanimously.
8. Three quotes were received for dust control. Two quotes were for magnesium chloride and one was for calcium chloride – which uses less product. Mike moved to accept the quote from Northern Salt Incorporated which uses calcium chloride for one year on a trial basis. Carl seconded; motion passed unanimously. Carl noted that work should be done the beginning of June.
9. Three quotes were received for the 2016 sign replacement program. Mike moved to accept the quote from JAAK, LLC for the sign replacement program this year. Carl seconded; motion passed unanimously.
10. Call in from the agenda sign-in sheet: none
11. Carl moved to approve building permits 2016-00015 to 2016-00017, 2016-00019, 2016-00020, 2016-00022 to 2016-00026, 2016-00028 and 2016-00033. Brian seconded; motion passed unanimously.
12. Carl moved to approve septic permits 2016-00034 to 2016-00036. Brian seconded; motion passed unanimously.
13. Carl moved to approve payroll #6855 to 6858 and claims #116, 1603, 6859 to 6879. Brian seconded; motion passed unanimously.
14. Comments from the floor: none.
15. Comprehensive Plan Update – as a consortium, we are eligible for some funds from the Metropolitan Council. Grants to be awarded in April/May 2016. Dakota County also approved \$9700 towards the comp plans. Dean Johnson will be working with the consortium. The “real” deadline for the comp plans is 6/2018 as it takes six months to review the plans.
16. Sarah Sonsalla at Kennedy & Graven received a letter from Joseph Dicker – attorney for Ms. Snaza stating that our claim for legal fees is not in the statutes. They are therefore requesting a refund of this portion of the claim. Sarah is drafting a response.
17. Ken Wilkins - home occupation – 16423 188th St E (PID 33-25700-03-020) responded to the letter he received from the township. In short, his letter states that he removed his sign and takes his class offsite for the shooting portion. Mike confirmed that sign was down and that he has taken the class from Mr. Wilkins and the shooting is done in another township. Carl noted that Mr. Wilkins further states that he does some shooting on his property that is not class related and this is concerning. Caroline to draft letter that no shooting is allowed within 500’ of another residence. Brian will also talk to him when he attends the class on April 23rd.
18. Mike called for a short recess at 8:13 p.m. to sign checks and miscellaneous documents. Mike called the meeting back to order at 8:19 p.m.
19. Mike moved to designate the official bank as Vermillion State Bank. Carl seconded; motion passed unanimously.
20. New bank signature cards and resolution were signed by all supervisors and clerk/treasurer. The new cards and resolution add Brian.

21. Mike moved to designate the official newspaper as Hastings Star Gazette. Carl seconded; motion passed unanimously.
22. The year's meeting schedule was in the board packets prior to the meeting. It was noted that the July meeting has been moved due to supervisor conflicts. Mike moved to approve the meeting schedule as printed. Carl seconded; motion passed unanimously.
23. Mike read Resolution 2016-01: A Resolution Authorizing the Signing of the Joint Powers Agreement Between the County of Dakota and the Township of Ravenna for Administrative Services Related to Municipal SSTS Pump Maintenance Programs in its entirety for the public. Roll call vote went as follows: Carl: yes, Brian: yes, Mike: yes. The resolution was signed by all supervisors and attested by Caroline. A copy will be sent to Dakota County Environmental Services. A copy of the resolution is also on file in the clerk's office and on the township website.
24. Complaint – 20730 Rowan Ave (PID 33-02800-75-063) – junk cars was reviewed. Inspectron, Inc. performed an inspection and confirmed the complaint. Caroline to send out first letter.
25. Mike nominated Carl as Chair and Brian as Co-Chair. Positions accepted.
26. Mike nominated Carl as Road Supervisor. Position accepted.
27. Mike nominated Carl as feedlots and weed inspector. Position accepted.
28. Mike nominated Brian as Metropolitan Council representative. Position accepted.
29. Carl nominated Mike for fire meetings and fire warden. Positions accepted.
30. A copy of the current pay rates was in the board packets prior to the meeting. After discussion, planning commission meeting rates increased to \$55, the hourly rate for the clerk/treasurer increases to \$27, the deputy clerk hourly rate increases to \$20, the head election judge hourly rate increases to \$20, the judge hourly rate and their training pay increases to \$17. All other rates remain the same.
31. Mike read the Meeting Electronic Recording Policy as follows: Unless the Board expressly states otherwise, the minutes of the particular meeting will not be recorded. If the Board is electronically recording a meeting, the Board must make a motion at the meeting to make the electronic recording part of the official record of the meeting. If a motion is passed to make an electronic recording part of the official record, the Town Clerk shall preserve the electronic recording as part of the official record and make it available in the same manner as written minutes. Carl moved to adopt the policy as read. Mike seconded; motion passed unanimously.
32. Caroline reviewed the communications in & out. Carl will be attending the free pavement preservation event Thursday, May 12th at Treasure Island Casino.
33. Minnesota Association of Township Officer's List was passed out for all supervisors to sign.
34. Couri & Ruppe Law Office are providing township legal seminars in June, September and October.
35. Mississippi River Corridor Critical Area is having a hearing to adopt rules June 14th at 4:30 p.m. at Schaar's Bluff Gathering Center.
36. MnDOT has announced a Hwy 316 project for 2021 from south junction Hwy 61 to .1 mile south of Puttnam Path.
37. Brian stated that he received a call from a resident in regards to the condition of the cemetery. He will walk the cemetery with the resident to see what his concerns are.
38. Carl noted that we are number three on the list of prairie burns to be done this spring from Pheasants Forever.
39. Comments from the floor: Dawn Lanning asked for clarification that Ken Wilkins is not to shoot on site at all. Mike stated that this is the case. Dawn also stated that the website states shooting on site. Mike stated that the shooting is taken out of the township. Dawn also asked if there was a list of home occupations that could be posted on the website. Caroline stated there is no master list available.
40. Mike adjourned the meeting at 8:52 p.m.

Respectfully submitted,

Caroline Spurgeon
Ravenna Township Clerk/Treasurer